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1		FINANCI The Business Planner details the reports which have	E AND RESOURCES COMMITTEE B been instructed by the Committee as well as report			mitting for the caler	ndar year.		
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
3			08 May 2024						
4	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
5	Invest Aberdeen Update	Required annual report on the activities of the Invest Aberdeen regional inward investment hub over the 2023-24 financial year.		Danielle McKinlay/ Jim Johnstone	City Development and Regeneration	City Regeneration and Environment	2.1.1 3.4	R	There are no decisions for the Committee to consider. therefore a Service Update would be circulated on 1/5/24.
6		The F&R Committee on 1/2/23 agreed to instruct the Chief Officer - City Growth to re-convene the Event 365 Group as outlined in Section 3.19-3.21 in this report and to report annually to this Committee on the progress to implement the Event Plan		Matthew Williams	City Development and Regeneration	City Regeneration and Environment	2.1.2 3.2		There are no decisions for the Committee to consider. therefore a Service Update was circulated on 25/4/24
7	Council Financial Performance - Quarter 4, 2023/24	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Corporate Services	1.1		
8	Councillor Thomson's Motion	The F&R Committee on 30/1/24 agreed to Instruct the Chief Officer - Finance following consultation with the Chief Officer – Corporate Landlord and the Head of Commercial and Procurement Services to bring a report back to the Finance and Resources Committee on 8 May 2024 on the implications of implementing the motion.		Jonathan Belford	Finance	Corporate Services	1.1		The Chief Officer - Finance has unfortunately been unable to progress this instruction as quickly has had intended due to capacity being used to support the budget setting in February/March and year end in March/April. The intention is to have a report presented to the next Committee in August
9	Building, St Nicholas Street	Council on 8/2/24 agreed to instruct the Chief Officer - City Growth to report to the Finance and Resources Committee on 8 May 2024, subject to the requirements of commercial confidentiality, on developments relating to the St. Nicholas Street building.		Jen Lawie	City Development and Regeneration	City Regeneration and Environment	1.1.17		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
10	Financial Settlement from Transport Scotland for the De-trunking of the A92/A96 (Haudagain Improvement)	Following the new link road opening in 2022 the report will outline the financial settlement from Transport Scotland for the detrunking of the old section of the Trunk Road, relative to the new Haudagain improvement which was handed back to ACC on 1/4/2023.		Neale Burrows	Operations	City Regeneration and Environment	1.1.18		Transport Scotland have provided their initial proposal report which has been reviewed by officers. A number of queries have been raised with Transport Scotland and a formal response to these is required. As these have a financial impact to the final settlement it would be prudent to delay until these are clarified.
11	Ferryhill School Suitability Improvements: Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of the Ferryhill School building, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for the Ferryhill School improvements, which is now expected to be submitted to the Finance and Resources Committee for approval on 08/05/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
12	St Machar Grounds Improvements: Outline Business Case	The EODC on 08/09/22 agreed to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to consider the options for the removal of unused modular classroom buildings at St Machar Academy, and for carrying out general improvements to the outdoor space at the school, and to present a costed outline business case to the Finance and Resources Committee for consideration.	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for St Machar Academy outdoor space improvements, which is now expected to be submitted to the Finance and Resources Committee for approval on 08/05/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
133	Disposal of Former Offices at 1 Queens Gardens	To Advise Committee of the outcome of the marketing of 1 Queens Gardens	On 13/3/24, the Committee were advised that this report had been withdrawn from the agenda.	Cate Armstrong	Corporate Landlord	Families and Communities	4.1 4.4		Officers have gone back to the bidder asking for clarification around the details of his offer so that we can more fully understand how the offer price would be affected by the suspensive conditions. The report will be taken back to Committee (at the next meeting) for approval once this is more fully understood

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14	Grant Review	Council at the Budget Meeting on 1/3/23 agreed to instruct the Director of Commissioning to undertake a review of all grants awarded by the Council in order to ensure alignment to the 3 Tier Prevention Approach, which included the Family Support Model, as per the Prevention Report and to report back to the Finance and Resources Committee before the end of the financial year 2023/24.	On 13/3/24 the Committee noted that the report had been delayed to fully consider criteria for grant funding including the 3 Tier Prevention Approach to ensure our decision making framework is robust. The Chief Officer City Development and Regeneration will report back to 8 May 2024.	Laura Paterson	City Development and Regeneration	City Regeneration and Environment	1.1.11 2.1.6		
14	Harlaw Academy Suitability Improvements: Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of the Harlaw Academy building, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for Harlaw Academy improvements, which is now expected to be submitted to the Finance and Resources Committee for approval on 08/05/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
15	UK Shared Prosperity Fund	The purpose of this report is to seek the Committee's approval for the proposed allocation of grant funding of the UK Shared Prosperity Fund (UKSPF).		Laura Paterson	City Development and Regeneration	City Regeneration and Environment	1.1.8 1.1.11 3.4		
17	A92 Murcar North – Active Travel Scheme Development	This report advises Members of the outcomes of the Outline Business Case (OBC) undertaken for the A92 Murcar North Active Travel scheme. A discussion on the findings from the report is provided, along with recommendations on the next steps for the approved option.		Ken Neil	Strategic Place Planning	City Regeneration and Environment	1.1.4		
18	Proposed Sale of Land at Denwood/Hazlehead	This report will advise Committee regarding an offer received to sell the Council's outright heritable interest in circa 13.58 acres of greenfield land located between Denwood and Hazlehead.		Jonathan Steele	Corporate Landlord	Families and Communities	4.1 4.4		
19	The Deeside Way and Proposed Inchgarth Retirement Village, Cults	This report will advise Committee of the approach from the developer of the proposed Inchgarth Retirement Village, Cults, seeking the appropriate paperwork from the Council, as owner of the adjacent Deeside Way, to enable a bridge structure to be constructed in the air space above the Way, and which shall form part of the proposed new link road passing through the development to connect North Deeside and Inchgarth Roads		Jonathan Steele	Corporate Landlord	Families and Communities	4.1 4.4		

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	ABZWorks Employability Grant	To seek approval to provide employability grant funding to Bon Accord Care to fund a Learning and Development Facilitator for 1 year.		Ishbel Greig	City Development and Regeneration	City Regeneration and Environment	2.1.1		
20	Aberdeen eBike Hire Scheme	To gain approval for Members to formally re-tender for the bicycle rental scheme		Donald Kinnear	Strategic Place Planning	City Regeneration and Envrionment	1.1.5 2.1.1		
21	International travel	To approve international travel for the Lord Provost		Jim Johnstone	City Development and Regeneration	City Regeneration and Environment	GD 5		
22			07 August 2024						
24	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
25	Council Financial Performance - Quarter 1, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Corporate Services	1.1		
26		To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions		Alex Paterson	Data Insights	Corporate Services	2.1.3		
27	Cluster Risk Register	To present Cluster Risk Register and Assurance Maps in accordance with TOR		Ronnie McKean	Chief Officers	Directors			
28	Cultural Funding Investment Framework and Application Process	Council on 07/02/24 agreed to instruct the Chief Officer - City Growth to begin work on an investment framework and application process for cultural funding, informed by the Culture Review recommendations and to report back to the Finance and Resources Committee in 2024 for approval		Mark Bremner	City Development and Regeneration	City Regeneration and Environment			

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
	School Estate Plan: Sunnybank School relocation of additional services - Outline Business Case	To seek approval of an outline business case for relocation of additional services currently accommodated at Sunnybank School, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for the changes to the use of space at Sunnybank School, which would be expected to be submitted to the Finance and Resources Committee for approval on 07/08/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
3	Heritage and Place Programme Area Partnership Board – Terms of Reference	To obtain approval for the governance structure for the Heritage and Place Programme (H&PP) and H&PP, to allow the structure and terms of reference to form part of the second round (Delivery Phase) application to Historic Environment Scotland and the National Lottery Heritage Fund		Sian Loftus	Strategic Place Planning	City Regeneration and Environment	3.2 3.4		
2	UK Shared Prosperity Fund	The purpose of this report is to seek the Committee's approval for the proposed allocation of grant funding of the UK Shared Prosperity Fund (UKSPF).		Laura Paterson	City Development and Regeneration	City Regeneration and Environment	1.1.8 1.1.11 3.4		
3			12 September 2024						
3	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
3	Beachfront Masterplan – Progress Update – Phase A Projects	Council on 11/9/23 agreed to instruct the Chief Officer - Commercial and Procurement to proceed with the appointment of Hub North Scotland to deliver the Beachfront medium-term interventions, and to report progress to the Finance and Resources Committee on a 6 monthly basis from the date of this report		Craig Innes	Commercial and Procurement	Corporate Services	1.1		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate			Explanation if delayed, removed or transferred
25	District Heating – Network Expansion / Waste Heat Utilisation (City Centre Link)	The Committee on 13/9/23 agreed to instruct the Head of Commercial and Procurement to explore external funding sources to support the capital delivery of this project and to report the outcomes of recommendations 2.1 and 2.2 to this Committee during Q3 2024		Barry Davidson	Commercial and Procurement	Corporate Services	1.1.5		
36	Condition & Suitability 3 Year Programme (Annual Report)	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Families and Communities	1.1.5, 1.1.8 4.1		
37	Performance Management Framework Report – Commissioning and Resources	To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions		Alex Paterson	Data Insights	Corporate Services	2.1.3		
20	Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets		John Weir/Derek Jamieson	Operations	City Regeneration and Environment	1.1.6		
38	Capital Programme Delivery:Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts.  Council on 13/12/23 agrred to instruct the Chief Officer - Capital to report back to a future meeting of the Finance and Resources Committee in 2024 with a progress update report in relation to St Peter's RC School Old Aberdeen House Development.	This report will include an update on the St Peter's RC School Old Aberdeen House Development.	John Wilson	Capital	City Regeneration and Environment	1.1		
40	Housing Revenue 30 Year Account Business Plan	Council on 13/12/23 agreed to instruct the Chief Officer - Finance, in consultation with the Chief Officers - Corporate Landlord and Early Intervention and Community Empowerment to prepare an updated 30-year HRA Business Plan, commissioning external support where necessary, and reporting back to the Finance and Resources Committee before the end of September 2024		Jonathan Belford	Finance	Corporate Services	1.1		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
41	Common Good Budget Review	Council on 6/3/24 agreed to instruct the Chief Officer - Finance to carry out a review of the Common Good budget, and the grant application criteria, and report to the Finance and Resources Committee by September 2024		Helen Sherrit	Finance	Corporate Services	1.1		
42	School Estate Plan: Denominational Primary Schools	To seek approval of an outline business case for considering future arrangements for denominational primary school provision, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for the Denominational Schools options, which would be expected to be submitted to the Finance and Resources Committee for approval on 12/09/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
43			05 November 2024						
144	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
45	Council Financial Performance - Quarter 2, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Corporate Services	1.1		
46	Commercial Property Auctions Annual Report (Annual Report)	The Committee on 22/11/23 agreed to instruct the Chief Officer - Corporate Landlord to put an annual report to Committee advising which subjects were put forward to auction and the outcome of this action.		Cate Armstong	Corporate Landlord	Families and Communities	4.1 4.4		
47	Annual Committee Effectiveness Report	The purpose of this report is to present the annual report of the Finance and Resources Committee to enable Members to provide comment on the data contained within (Reporting Period is 15 October 2023 to 15 October 2024)		Mark Masson	Governance	Corporate Services	GD 8.5		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
488	Denis Law Trail	The F&R Committee on 5/7/23 agreed:- (1) to instruct the Chief Officer — City Growth to develop a business case for Phase 2 delivery of the murals, including identifying external funding opportunities, and report back to Finance and Resources Committee 22 November 2023; and (2) to instruct the Chief Officer — City Growth to obtain the necessary agreements from the Denis Law Legacy Trust as noted at 5.1 of the report before proceeding to spend public money on this project to include confirmation that appropriate intellectual property rights/licences for design of the trail and images licence have been agreed for phase 2 delivery of the murals, and including identifying external funding opportunities, and report back to the Finance and Resources Committee on 22 November 2023.	On 13/3/24, the Committee noted that the business case for phase 2 of the Denis Law Trail is further delayed due to the retirement of the officer leading the project and delays in replacing that resource. Following discussions with Denis Law Trust we have received suitable assurances in respect of the image licences and are moving forward to commission an artist for the trail and publish a prior information notice (PIN) for the provision of the two murals on the multi storey flats at Clifton Courts. Phase 1 commissioning of artists – 15th April with delivery of trail in Summer 2024 Phase 2 PIN for murals published mid March 2024, business case to follow by 5th November 2024		City Development and Regeneration	City Regeneration and Environment	1.1.4		
	School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Bucksburn and Dyce, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for secondary school provisoion at Dyce and Bucksburn, which would be expected to be submitted to the Finance and Resources Committee for approval on 05/11/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
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51	Newhills Additional Primary School	The F&R Committee on 17/5/23 agrred to instruct the Chief Officer – Corporate Landlord to report back to a future meeting of the Finance and Resources Committee in 2024 with the Full Business Case		Andrew Jones/Maria Thies	Corporate Landlord	Families and Communities	1.1, 1.1.4, 1.1.9 & 4.1		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Reference		Explanation if delayed, removed or transferred
5		The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee.  Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, to instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council  The CG&R Committee on 3/2/22 agreed to defer this.  The recent publication of the Draft National Planning Framework 4 (NPF4) and draft Development Plan Regulations, building on the provisions of the Planning (Scotland) Act 2019, and associated proposed infrastructure levy, may now have superseded the proposals to develop asset plans. In the absence of a clear route forward it is recommended to provide a service update when more information is known on the Scottish Governments position on the current consultations and the possible introduction of an infrastructure levy.	National Planning Framework 4 was just published in February 2023, officers are looking at the implications of that in relation to Developer Obligations and the yet to be defined Infrastructure Levy including in the planning Act. (update provided by David Dunne for the 29/3/23 meeting)		Strategic Place Planning	City Regeneration and Environment	3.2		
5.	Outline Business Case: Northfield Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Northfield ASG, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed to instruct the Chief Officer – Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Northfield ASG, alongside the planned review of the long term future of Northfield Academy, and to include an update on progress within the annual update to the School Estate Plan in September 2024. An update will therefore be provided to the F&R Committee in September 2024, on the likely timescale for reporting an outline business case (if required), on any proposed changes to the Northfield primary schools."		Corporate Landlord	Families and Communities	1.1.4		

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4	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
	Outline Business Case: Oldmachar Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Oldmachar ASG, as detailed in the School Estate Plan	The E&CS Committee on 12/9/23 agreed to instruct the Chief Officer - Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Oldmachar ASG, alongside the planned work to review secondary school provision in this area of the city, and to report back to the Committee with recommendations and next steps as appropriate.  A service Update was circulated to F&R Committee members on 12/9/23 advising that Officers will undertake this additional work as instructed by the Education and Children's Services Committee, as part of the planned review of secondary school provision for Oldmachar, Bridge of Don and Grandhome, and will report back to the appropriate committee(s) with any new recommendations following the conclusion of that work	Andrew Jones/Maria Thies	Corporate Landlord	Families and Communities	1.1.4		
5	Sustainable Drainage System (SUDS) Section 7		Within a planner, the F&R Committee on 13/9/23 noted that the Sustainable Drainage System (SUDS) Section 7 report is complete however a key point in the report is seeking maintenance funding for suds infrastructure from developers through the S75 legal agreements. Unfortunately this would be contrary to the current regulations governing S75's. We have been made aware that another local authority has approved guidance which seeks to do this. We have been trying to arrange a meeting with them to discuss but as yet have not been able to do so (circ by email - David Dunne - 9/8/23)	Claire Royce	Operations	City Regeneration and Environment	3.2 & 3.3		
5	Urban Park at Queen Street - Outline Business Case	Council on 6/3/24 agreed to instruct the Director of City Regeneration and Environment to proceed with an Outline Business Case for an urban park at Queen Street, with active travel routes linking to the proposed wider city centre cycle network, at the earliest opportunity and report subsequent decisions and progress through the Finance and Resources Committee		Sandy Beattie	Finance	City Regeneration and Environment			
5	Castlegate Refurbishment - Full Business Case	Council on 6/3/24 agreed to instruct the Director of City Regeneration and Environment to proceed with a Full Business Case to refurbish the Castlegate, with active travel routes linking the proposed wider city centre cycle network, at the earliest opportunity noting the funds allocated as per the Non Housing Capital Programme, and report subsequent decisions and progress through the Finance and Resources Committee		Sandy Beattie/John Wilson	Capital	City Regeneration and Environment			

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E0	Christmas Village Feedback Report	The Committee on 13/3/24 agreed to instruct the Chief Officer – City Development and Regeneration to report back to the Finance and Resources Committee in March 2025 with the evaluation report of the 2024 event.		Matthew Williams	City Development and Regeneration	City Regeneration and Environment	2.1 3.2		
59	School Estate Plan: Victorian School Building Improvements - Outline Business Case		The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for the Victorian Schools improvements, which is now expected to be submitted to the Finance and Resources Committee for approval in early 2025.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
53	School Estate Plan: Loirston Loch Primary School Provision - Outline Business Case	school provision for Loirston Loch, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme indicates there is no immediate requirement to consider new school provision for Loirston Loch. and that this will be revisted post 2024.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
50	School Estate Plan: Grandhome / Oldmachar / Bridge of Don Secondary School Provision - Outline Business Case	School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for secondary school povision at Grandhome / Oldmachar / Bridge of Don, which is now expected to be submitted to the Finance and Resources Committee for approval in early 2025.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
61	South College Street Phase 2 - Outline Busienss Case	The Net Zero, Environment and Transport Committee on 27/3/24 agreed to instruct the Chief Officer – Strategic Place Planning to seek external funding to allow the continued development of the option agreed in (ii), including the development of an Outline Business Case, and report the Outline Business Case to the Finance and Resources Committee once completed		Ken Neil	Strategic Place Planning	City Regeneration and Environment			
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